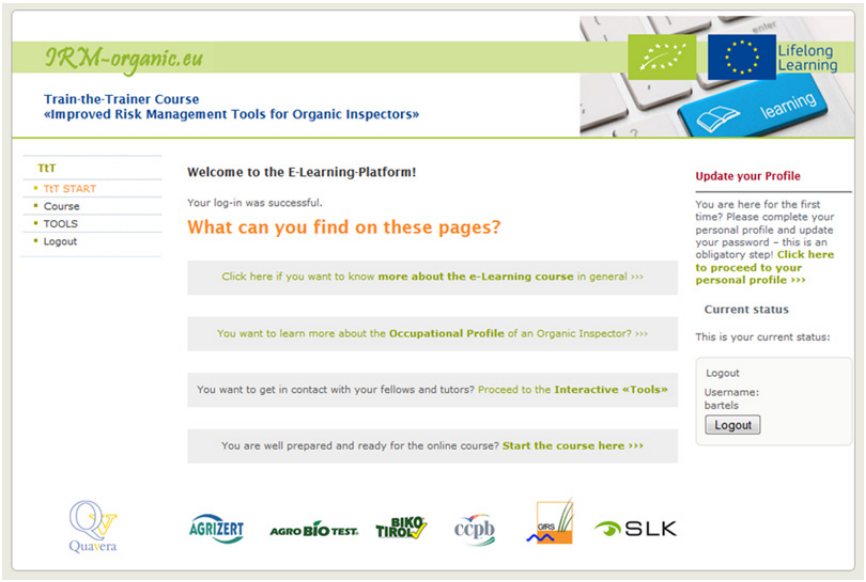
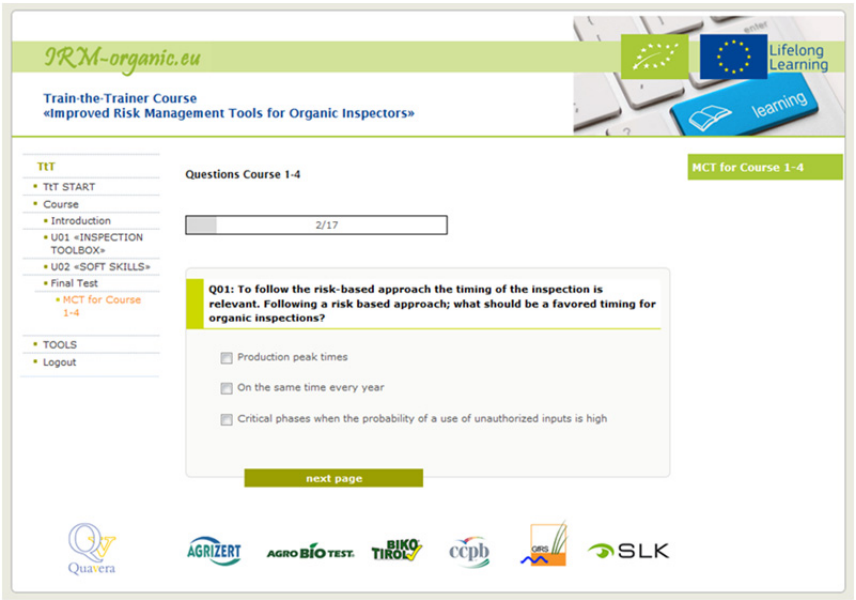
Photo Documentation of the Pilot Train-the-Trainer courses

From April 2014 till June 2014, more than 70 participants participated in the trial-train-the-trainer courses. The trial train-the-trainer courses took place in Poland, Austria, Italy and Germany.

All participants prepared themselves for the physical training session by an E-learning...



….. and finished with a multiple choice test…..



….and a two days face-to-face training course:

Radom, Poland, April 2014

Bologna, Italy, May 2014

Innsbruck, Austria, June 2014

Oberursel, Germany, June 2014

The program of the pilot face-to-face courses was the same at all locations:

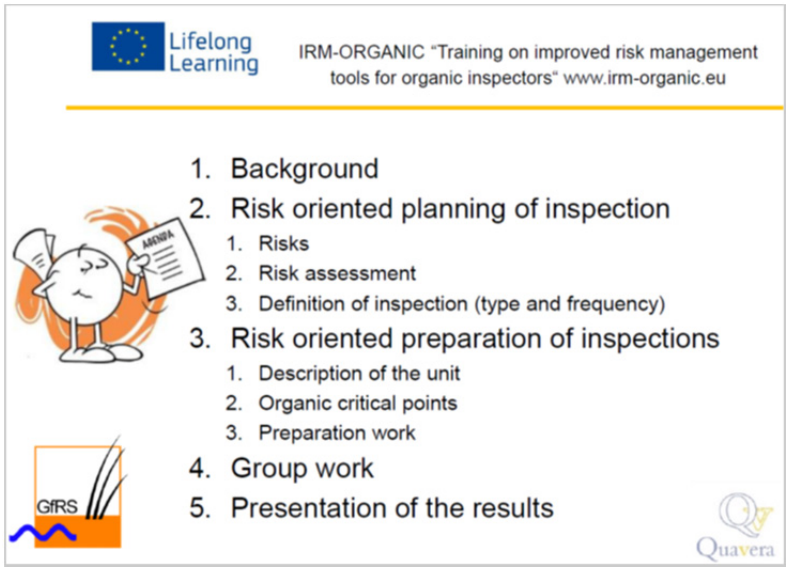
Day 1	**Topic**
10.00	Introduction and presentation of the project
11.00	Preparation of inspections
13.00	Lunch break
14.00	Tools for on-site inspections I • critical points for organic integrity • sampling and analysis
17.00	Tools for on-site inspections II • traceability checks • cross checks • flow of good checks
18.30	Summary of the day
Day 2	
08.30	Introduction of the day's program
09.00	Documentation of inspection results
11.00	Communication in critical situations

13.00	Lunch break
14.00	Basic principles of teaching and methodology
16.00	Summary of the course
17.00	End

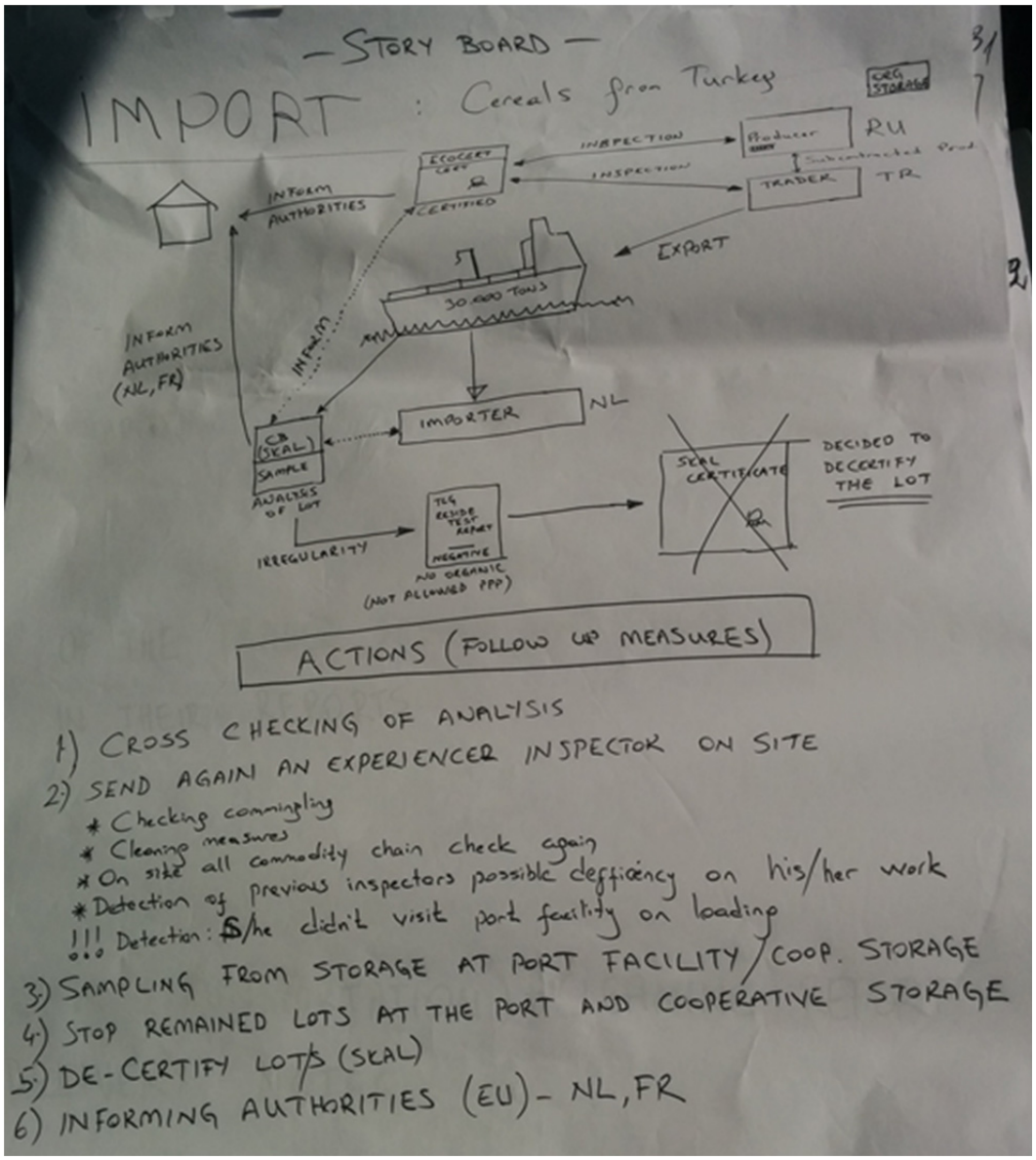
Each training part included group works.

The results of these group works were presented to the entire group.

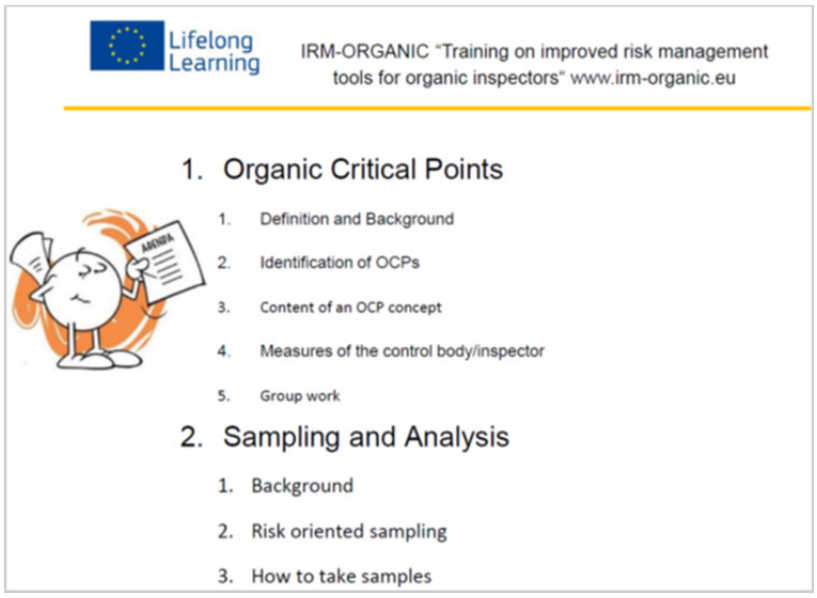
The face-to-face-training started with a training session on planning and preparation of risk-oriented inspections.



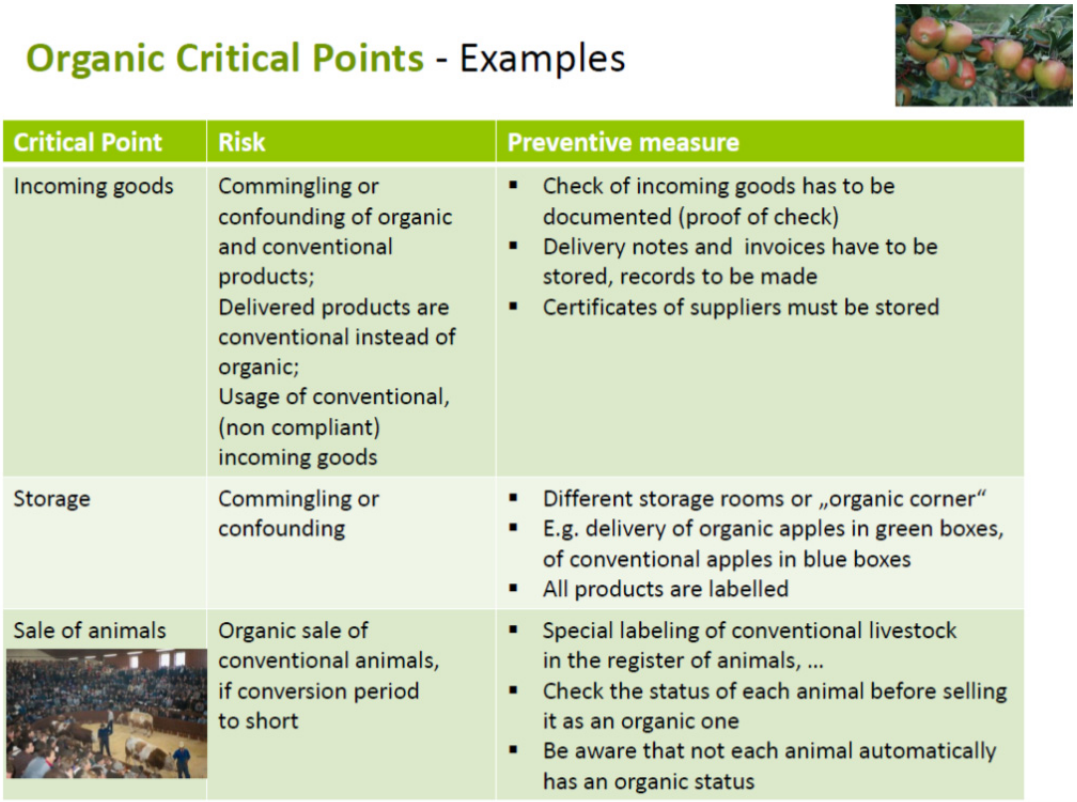
Task of the corresponding group work was to develop possible, realistic fraud scenarios and to give inspectors directions for their inspections.



The second session was on critical points for organic integrity, sampling and analysis.



The task for the group work was to identify critical points for organic integrity for different kinds of production/processing processes.



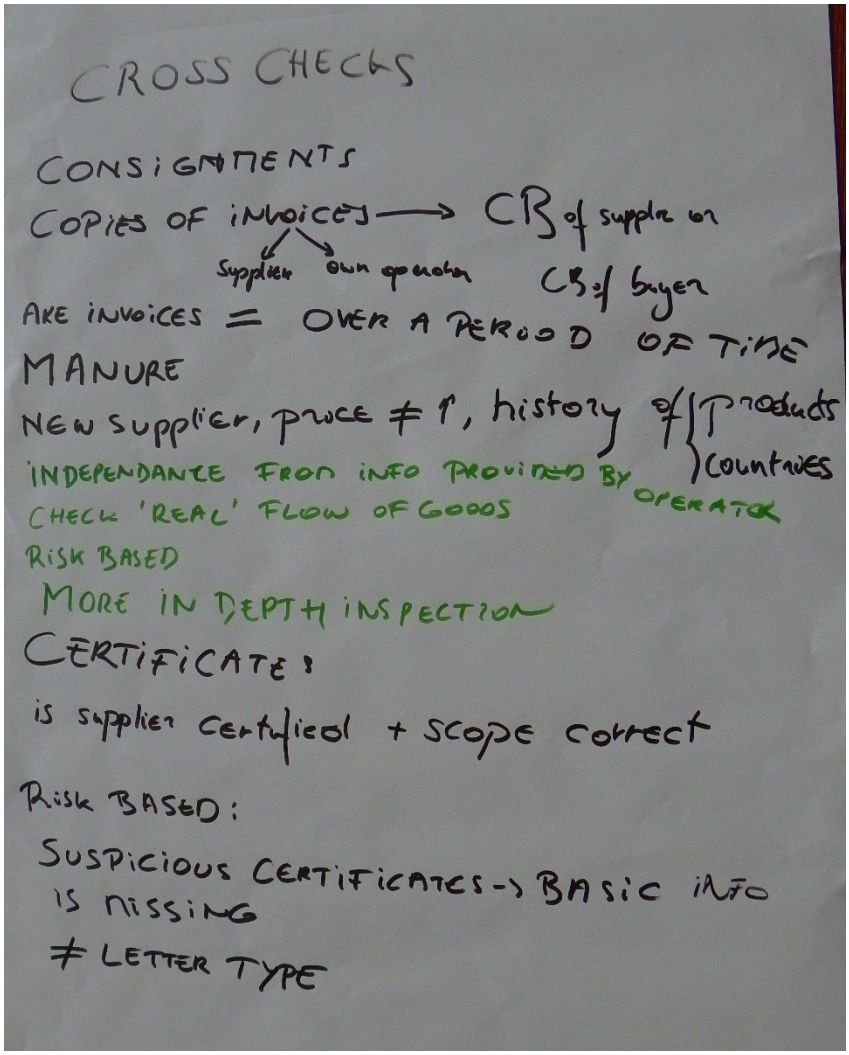
Followed by a session on traceability checks, cross checks and flow of goods checks.

1. Background
2. Inspection toolbox
3. Traceability checks
4. Cross checks
5. Flow of goods check

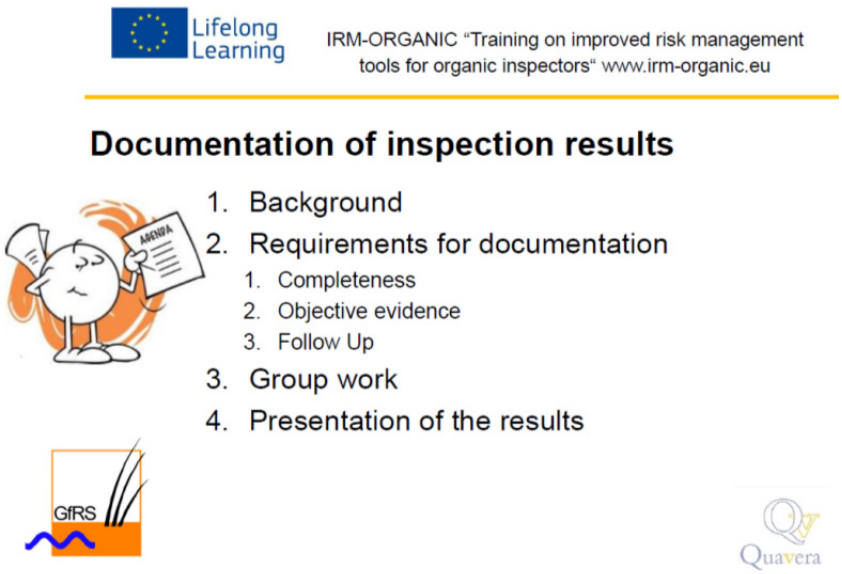
GfRS

Quavera

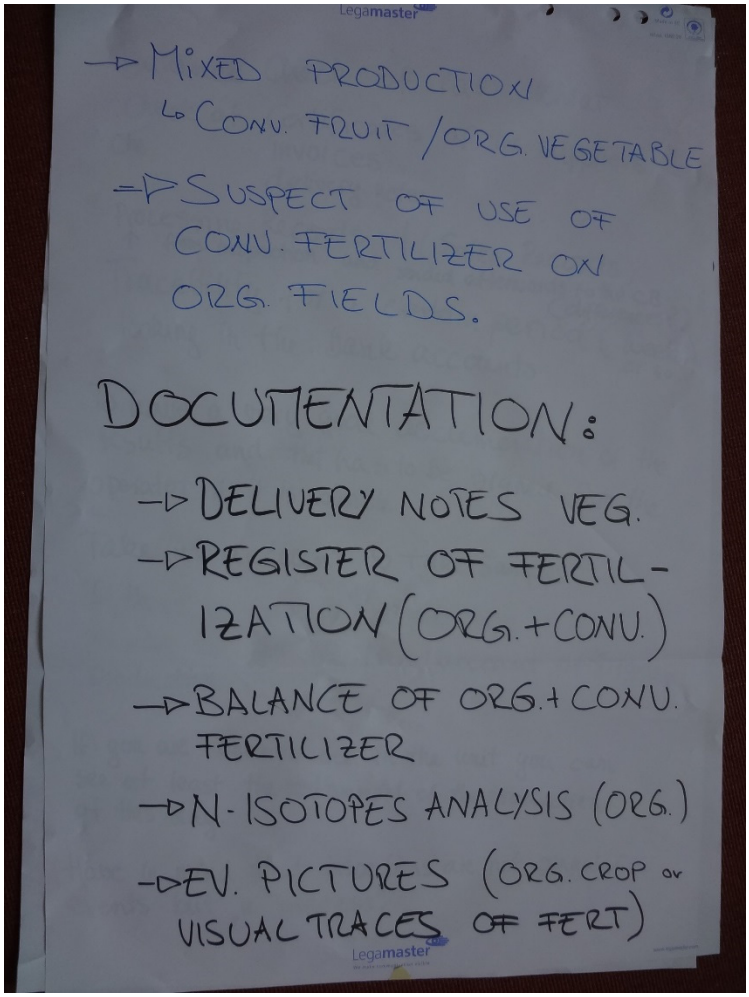
The task for the group work was to prepare inspectors for implementing these tools in a risk oriented way.



The next session was on the documentation of inspection results including objective evidences:

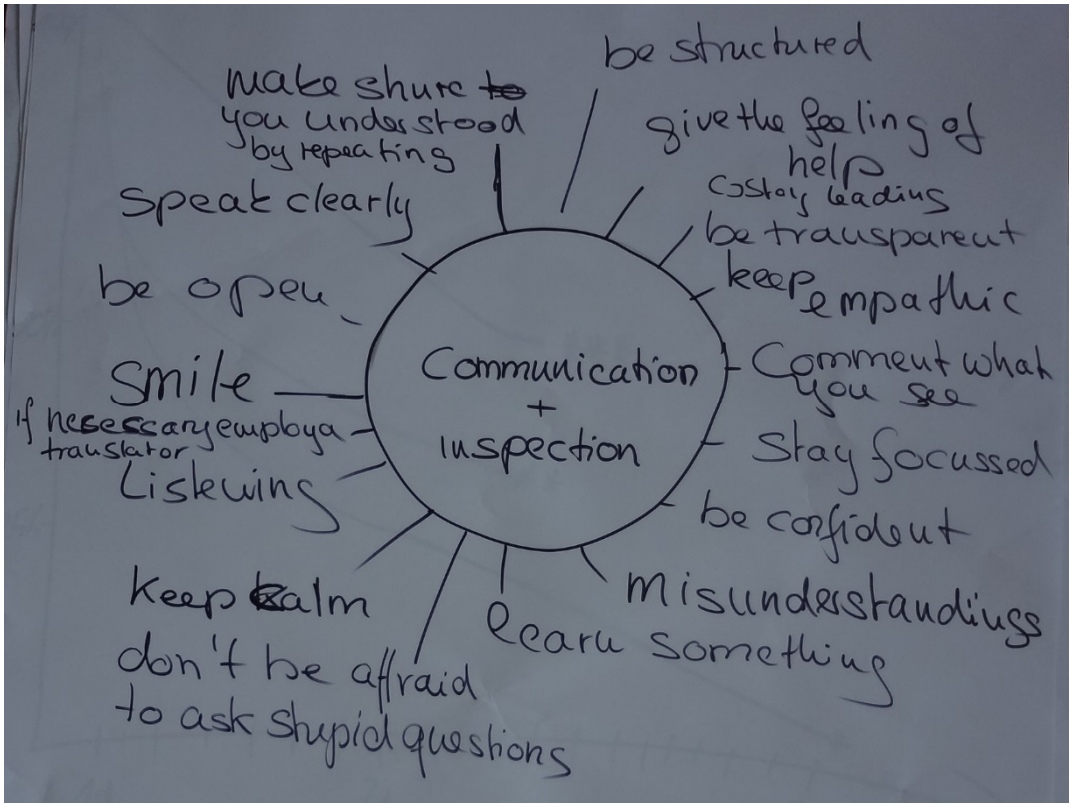


The group work was to define a special inspection situation and to note down all the objective evidence which is needed for a specified deviation.



As soft skills were an important topic which was demanded by experts and inspectors, the following session was on communication skills.

In a call query participants were asked to mention the points which came into their mind first, when hearing the words communication and inspection.



The last session was on how to carry out trainings and what kind of training methods can be used.

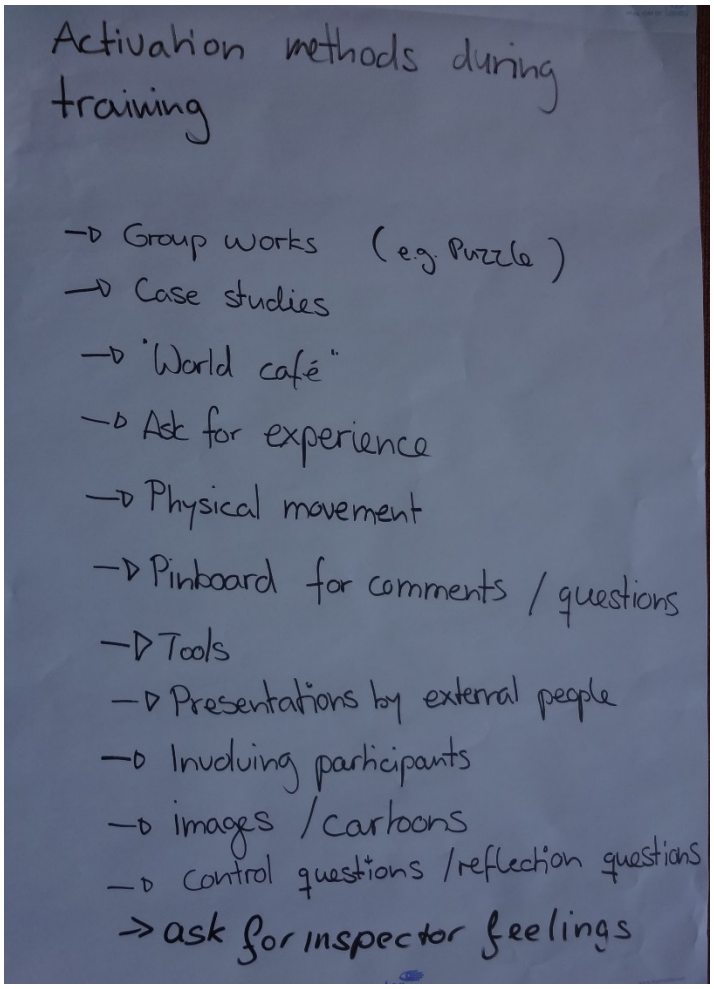
Training on improved risk management
tools for organic inspectors

1. Background
2. Easy learning
   1. Reasons for learning
   2. Learners
   3. Brain learning
3. Methods
4. Training designs
5. Group work

GfRS

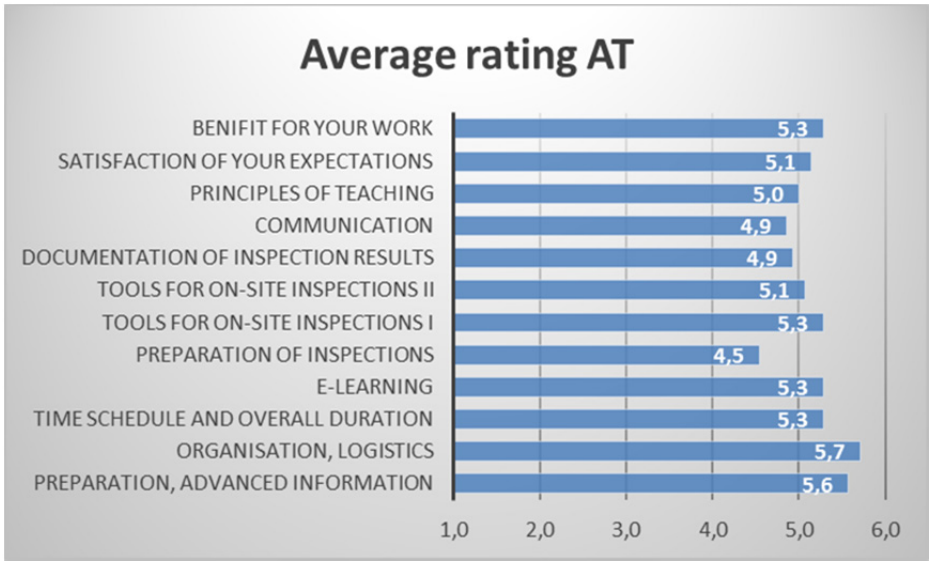
Quavera

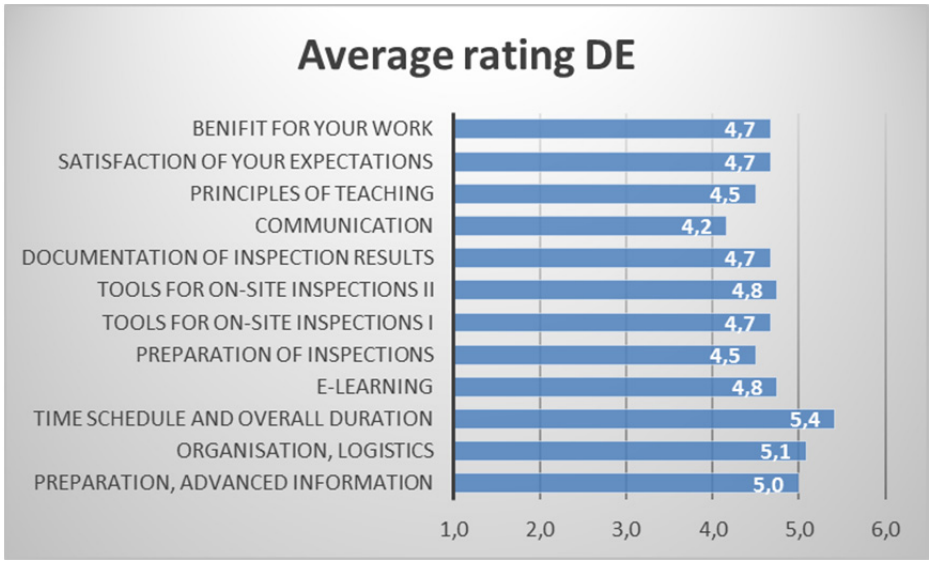
During group work one group was asked to collect their favourite activation methods.

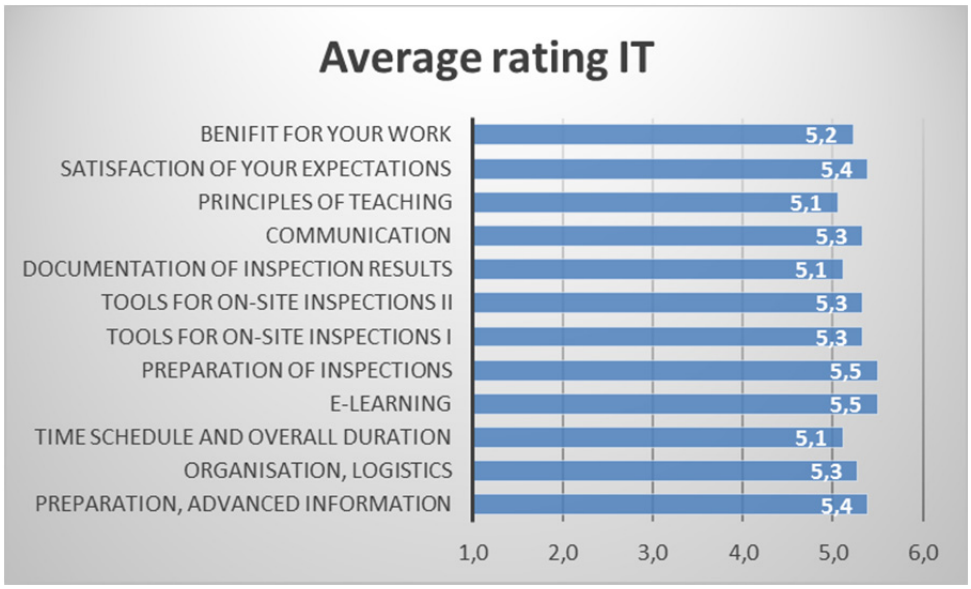


Finally, all participants were asked to give feedback on the course.

The general rating of the course was good as the evaluation of the trainings shows:






Average rating IT
BENIFIT FOR YOUR WORK
SATISFACTION OF YOUR EXPECTATIONS
PRINCIPLES OF TEACHING
COMMUNICATION
DOCUMENTATION OF INSPECTION RESULTS
TOOLS FOR ON-SITE INSPECTIONS II
TOOLS FOR ON-SITE INSPECTIONS I
PREPARATION OF INSPECTIONS
E-LEARNING
TIME SCHEDULE AND OVERALL DURATION
ORGANISATION, LOGISTICS
PREPARATION, ADVANCED INFORMATION
5,2
5,4
5,1
5,3
5,1
5,3
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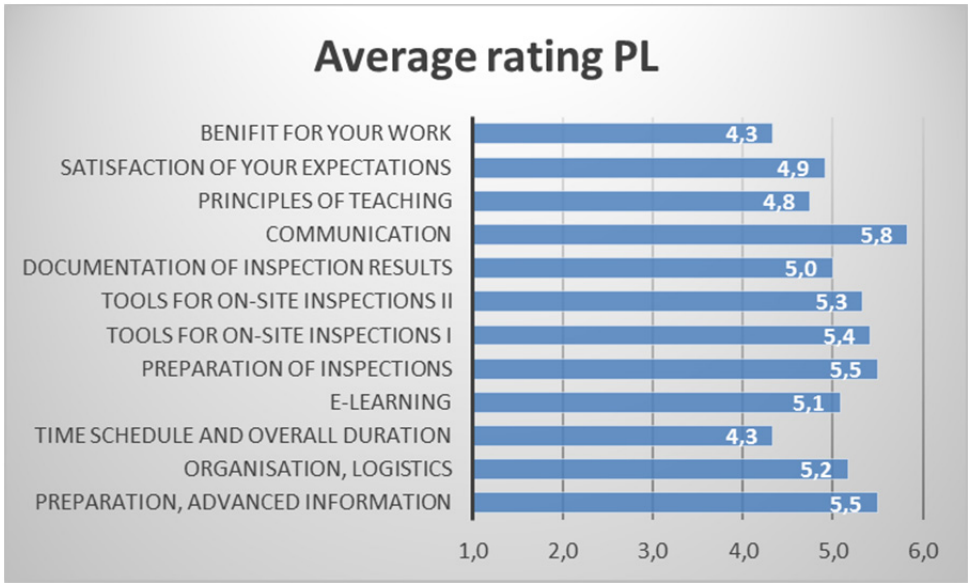
Average rating PL
BENIFIT FOR YOUR WORK
SATISFACTION OF YOUR EXPECTATIONS
PRINCIPLES OF TEACHING
COMMUNICATION
DOCUMENTATION OF INSPECTION RESULTS
TOOLS FOR ON-SITE INSPECTIONS II
TOOLS FOR ON-SITE INSPECTIONS I
PREPARATION OF INSPECTIONS
E-LEARNING
TIME SCHEDULE AND OVERALL DURATION
ORGANISATION, LOGISTICS
PREPARATION, ADVANCED INFORMATION
4,3
4,9
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